GO 4 Schools and How to Use

GO 4 Schools is the online reporting system use at Kingstone High school. Using Go 4 Schools you will be able to view your child's progress online and access the following information at any time.

- **Real-time attainment information** – marks and target grades for all subjects throughout the year
- **Timetable** – Your child's daily and weekly timetable
- **Attendance** – Shown from the start of the academic year
- **Progress Reports** – Full written reports which are published once a year
- **Behaviour information –** A summary of positive and negative events, plus any managed detentions your child has been issued
- **Homework** – Homework tasks due in the next 7 days

Your child's page is constantly updated, providing you with the latest information.

Logging in for the first time

Browse to www.go4schools.com and from the **Login** menu choose **Parents login**
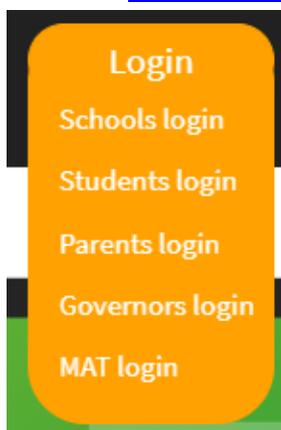
On the login page, click the **First-time User?** tab

Use the **Email address** field to provide your email (that one you've used at the school for your parental Record) and click **New password**:

An email will be sent from GO 4 Schools to the email address you've submitted on your child's transition paperwork – it shouldn't take longer than 5 minutes, please check your Spam and Trash inbox if you're not seeing this email.

In the email, you'll find a link to set a password. Your password must conform to the following requirements:
- Be at least 8 characters long
- Have not been previously used on GO 4 Schools
- Contain the following:
  - At least 1 uppercase character (from A - Z)
  - At least 1 lowercase character (from a-z)
  - At least 1 numerical character (from 0-9)
  - At least 1 special character (from @ # $, % ^ & *)

Logging in again
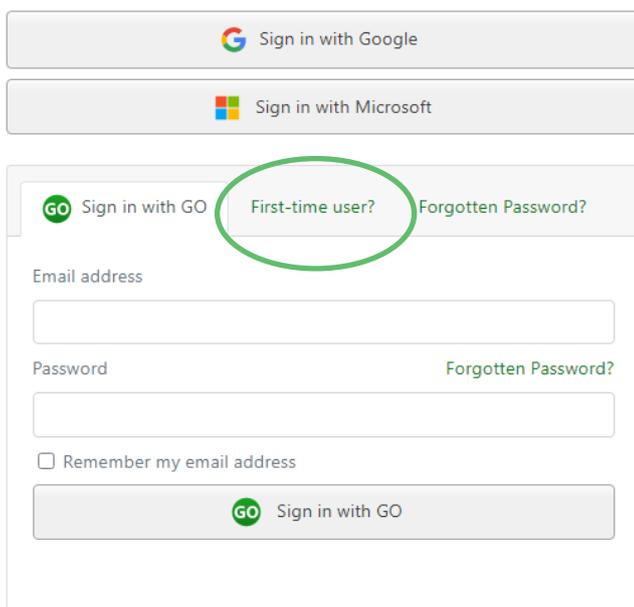
From now on, you can log in by entering your email address and password in the login fields on the **Schools login** page.

Single sign on

Sign in with Google or **Sign in with Microsoft** can be used from the Login page to authorise access to GO 4 Schools by allowing you to log in with these third party accounts.

You will also have access to this information via a mobile parent app. Additional help documents for the Mobile App are available to parents and more information can be found at GO 4 Schools support Mobile app quick guide.

Logging out

On the far right of the menu bar at the top - extent the menu under your **UserName**, click **Logout**, which will log you out of the site completely.

Once logged in, what will you see?

Once logged in the parent can access all children at the same school.

 Mrs M Adams

Click on your child's name below to view their current progress.

Chloe ADAMS   Timetable
George ADAMS   Timetable
Sophie ADAMS   Timetable

Updating settings and passwords

GO 4 PARENTS

To update the settings for notifications and emails generated by GO 4 Schools select the person icon on the top menu bar and the 'Settings' option.

Settings
Logout

Once in the settings page you can check the email contact address used by the school and notify the school if updated contact details are required using the text box provided.

To manage your communication settings a table showing options for Email, Mobile App and SMS are visible depending on the school's subscription, these can be updated specifically for each of the options available to the school:

	Receive updates by Email		Receive notifications via Mobile App		Receive updates by SMS	
	Enabled by school	Use when enabled?	Enabled by school	Use when enabled?	Enabled by school	Use when enabled?
Daily homework summaries	No	No	No	No	n/a	n/a
Daily/weekly behaviour summaries	No	Yes	No	Yes	n/a	n/a
Detention updates	Yes	Yes	Yes	Yes	n/a	n/a
Attendance updates	Yes	Yes	Yes	Yes	Yes	Yes
School messages	Yes	Yes	Yes	Yes	No	Yes

At the bottom of the page you can also update your password from the settings page.

Change your GO 4 Schools password

Update your GO 4 Schools password in the boxes below and click the "Change" button. Please note, this will not change the password you use with single sign on providers such as Microsoft or Google.

Current password used to login from home:

New password to use to login from home:

Confirm new password:

Student page – The Overview menu

ADAMS, Sophie

2021 ▼ Year 11 (Current), 11D, House: Da Vinci
ⓘ

Links at the top of the page will allow you to see detailed information and alerts for homework tasks, inbox messages, detentions, and reports. The academic year can be changed from a drop-down list if previous years are visible.

The ⓘ icon will display any student data that the school has shared with you regarding your child including SEND, FSM, PPI etc.

Alerts for items that have not been viewed will be displayed alongside the icons for each of these areas in GO 4 Schools.

Timetable

Today's timetable is visible with a link to the full timetable.

08:50	09:20	Tutorial, 11D/Tu	Mr S GREEN
09:20	10:20	BTEC Sport, 11n/Pe1	Miss T TRIBBICK
10:20	11:50	Chemistry, 11NT/Ch	Mrs L LINSTEAD
11:50	12:50	Chemistry, 11A/Ch1	Mrs L LINSTEAD
12:50	14:20	Life Skills, 11n/Ls1	Mrs H HANG
14:20	15:20	Health & Social Care, 11W/Hs1	Miss B BAJRAKU

Homework

A homework overview is visible and can be shown as a detailed list view. Students can mark a homework as "Done', and this is a read only view for parents and teachers.

Homework (4)

Due within the next 7 days or the last

Due	Subject	Task	Done
Today	Maths sample 11g/Ma1	Maths GCSE Y11 Worksheet 1 Guidance time: up to 40 min.	☐

Maths GCSE Y11 Worksheet 1

Subject:	Maths sample	Status:	Complete
Due Date:	Today	Set Date:	5 May 2023
Set By:	School Manager		

Description

Complete the questions on the attached sheet.

Recommended Time Spent On Task: **0-40 mins**

Resources

GCSE Y11 Homework worksheet1.doc   Download

By clicking on the link for the task the homework will display in a pop-out window and include any links to support the work.

Attendance
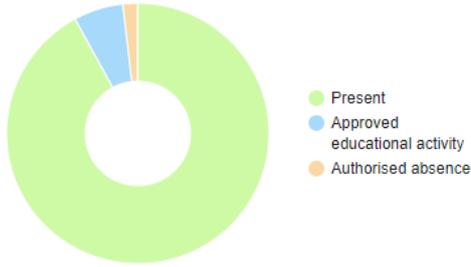
An attendance summary chart displays the percentage of present and other key absences recorded by the school.

Behaviour

A summary table of positive and negative behaviour events.
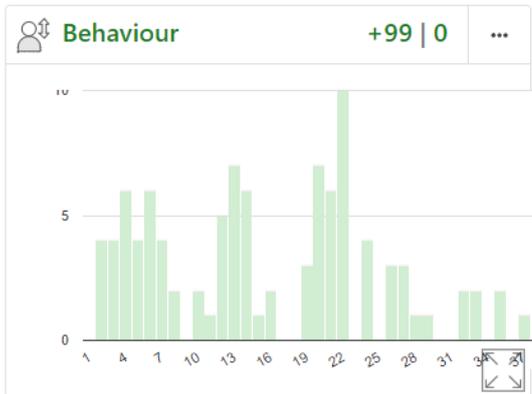
Progress

A progress overview table showing any tracking schemes in place with a count of subjects within each tracking band.

GO 4 Schools: Current model	
Above target	2
On target	4
Below target	1
Well below target	0

The Attendance menu

 Attendance

This page has two tabs, an attendance summary, and a calendar view.

The session summary shows a count of all attendance marks received your child and as a percentage of total possible school attendance.   Additional charts show the student's overall attendance pattern as the academic year develops week by week.

Week	7	28	29	30	31	32	33	34	35	36	37	38	39	40
% Attendance	7.7	97.4	97.5	97.6	97.7	97.7	97.7	97.8	97.9	97.9	98.0	98.1	98.1	98.1
% Present	6.8	96.6	96.7	96.8	96.6	96.6	96.6	96.7	96.8	96.9	97.0	97.1	97.1	97.2
% Approved educational activity	9	0.9	0.8	0.8	1.1	1.1	1.1	1.1	1.1	1.0	1.0	1.0	1.0	0.9
% Authorised absence	3	2.6	2.5	2.4	2.3	2.3	2.3	2.2	2.1	2.1	2.0	1.9	1.9	1.9
% Unauthorised absence		0	0	0	0	0	0	0	0	0	0	0	0	0
% Unknown		0	0	0	0	0	0	0	0	0	0	0	0	0
% Late	5	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.3	0.3	0.3	0.3	0.3

A Heat map shows your child's average attendance for each session across a week so days where attendance may be a concern are clearly flagged.

Additional detail of attendance in each curriculum subject are also displayed so patterns that could be a concern can be easily viewed.

The calendar view shows details of all session attendance marks entered for the student during the academic year.

2023 February

		Mon	Tue	Wed	Thr	Fri
Wk 23	30/1			/ \	I I	I I
Wk 24	6/2	/ \	/ \	/ \	/ \	
Wk 25	13/2					
Wk 26	20/2	/ \	/ \	/ \	/ \	/ \
Wk 27	27/2	/ \	/ \			

2023 January

		Mon	Tue	Wed	Thr	Fri
Wk 19	2/1		# \	/ \	/ \	/ \
Wk 20	9/1	/ \	/ \	/ \	/ \	/ \
Wk 21	16/1	/ \	/ \	/ \	/ \	/ \
Wk 22	23/1	/ I	I I	/ \	/ \	/ \
Wk 23	30/1	/ \	/ \			

The Behaviour menu

Behaviour   Tabs on this page will show various details of behaviour recorded in GO 4 Schools:

Behaviour summary   View behaviour events ▾   Detention summary

The summary of all events table is a count of all types of event recorded for your child and the total score for each event raised. These can be viewed by positive and negative events.

Event	Count		Student score	
C3 Serious out of lesson incident	1		-3	
P2 Recognition for an excellent contribution	41		82	
P1 Verbal recognition for a good contribution	107		107	

Behaviour by subject and group displays your child's behaviour net score from both positive and negative events and then compares this to the subject average score for all other students who study this subject in the same year group.

View behaviour events: this tab enables the display of all recorded events in date order with options to view additional details and detention information if applicable.

☐ Show event details	☐ Show events with detentions only	☐ Show managed detention details
Tue, 11 May OBAZEE WOGNIN, C	P2 Recognition for an excellent contribution Year 11, Media Studies, Md	
Fri, 30 Apr BELL,K, A	P1 Verbal recognition for a good contribution Year 11, Psychology, Py, 11W/Py1	

Detention summary will show a count of all detentions allocated, completed, or pending for your child with details for set detentions or those awaiting allocation to a timeslot.

Detention summary

Not yet allocated	0
Upcoming	1
Attended	0
Completed	0

Today's and upcoming allocated managed detentions

Detention session	When event occurred	Event and managed detention
SLT detention Mon, 15 May 16:00 - 17:00 R101 (GO4Schools)	Yesterday School Manager	Verbal abuse of staff or students SLT Detention

The Homework menu

Homework

Tabs to view homework are available to view tasks set. Each task has a link to view the homework via a pop-out and on the student site the homework tasks can be marked as done.

Ongoing (0)	Extended (0)	Due at least 7 days ago (50)	History (54)	Set today (0)

Detailed homework can be selected by subject and by recent/historic tasks. In GO 4 Schools teachers have an option to track completion of homework which displays as a status – Complete, incomplete, absent when set, absent when due.

Specific tasks can also be linked to a markbook in GO 4 Schools where a teacher can record an assessment mark for the homework which both the student and parent can see.

Due ▲	Subject ⇕	Task ⇕	Status ⇕	Grade / Mark ⇕	Set ⇕	Done ⇕
Today	Maths sample 11g/Ma1	Maths GCSE Y11 Worksheet 1 Guidance time: up to 40 min.	Complete	-	5 May 2023 School Manager	☐
15 May 2023	History sample 11p/Hi3	Queen Elizabeth I Guidance time: 30-60 min.	No Status	n/a	8 May 2023 School Manager	☐
15 May 2023	French sample 11g/Fr1	French Nouns and articles revision Guidance time: 30-60 min.	No Status	n/a	8 May 2023 School Manager	☐

The Online inbox menu

Inbox

This is the summary of all emails sent to parents and students that are auto generated for homework, behaviour and progress reports or sent by the school for notifiable detentions, attendance absences and general messages.

The Progress menu

Progress

Summary Progress displays a table that can be set to show progress by residual or grade value for all subjects. The summary curriculum overview table has options to display simple grades, all grades shared by the school or a detailed assessment view.

○ Compact view (main grades only) ○ Broad view (all grades) ● Detailed (main grades plus marksheet grades)

Subject	Year 7 Baseline Grade	External target	Teacher Target	Target	Current	Demo school residual	Mock Grade	Sheet summary	
⊞ Life Skills[1]	-	-	-	-	Mastering	-	Mastering	Autumn Low stakes	Mastering
								Autumn Extended answer	Mastering
								Spring 1 - Remote learning engagement	Good contribution/ Quality of work
								Spring quiz	-
								⊘ Centre Assessment Grades	-
⊞ Psychology[1]	-	6-	-	6-	7-	Above target	7-	2019 Current Grade	5
								Social Influence End of Unit Assessment	4-
								Psychological Problems Assessment	-
								Language, Thought and Communication Assessment	-

If detailed assessment data has been shared by the school each subject can be viewed by using the **View subject in detail** tab. This will show assessments at marksheet or individual assessment level including formative assessment.

The Progress Reports menu

Half term 5 Snapshot, 8 May 2023

Progress reports, Today

Published reports are displayed as icons that can be used to open the PDF report to view the details. Any unread reports are highlighted as shown. The attainment table gives an overview of progress across subjects for each report in the academic year.

Previous report grades can be viewed on this page with a thumbnail graph for each subject to show if progress is improving, key attendance data is also visible for each report published.

Attainment

Subject		17 Oct 2022		5 Dec 2022		14 Dec 2022		13 Feb 2023		27 Mar 2023	
		Grade	Progress Indicator	Grade	Progress Indicator	Grade	Progress Indicator	Grade	Progress Indicator	Grade	Progress Indicator
Combined Science sample		4/4	On target	3/3	Well below target	4/4	On target	4/4	On target	4/3	Below target
Destinations		Return to Sixth form A levels	-	Return to Sixth form L2 course	-	Not Included	Not Included	Return to Sixth form A levels	-	Return to Sixth form L3 course	-
English Language sample		6	Above target	6+	Above target	7	Above target	6+	Above target	7-	Above target

The Documents menu

Documents

This page will list any documents the school has shared with parents and or students.

The Consents menu

 Consents

The school can request consent from a parent for a student to participate in a range of activities or to use specific information about the student in a public domain i.e., school website, social media. The school can request a consent through GO 4 Schools.

From the consent's icon on the student page, you will find the consent listing page that will show all consents requested by the school, clicking on the name or title will show further details about the consent. By selecting the drop-down arrow, the consent status can be changed to:

- Given – you agree to give your consent for the item described.
- Withheld – you do not agree to give your consent.

Any items that you have not updated the status for will show as pending and will be viewed as consent not given until this is updated.

Consents

Name	Type	Status	Collect consent from	Last modified
Participation in sports to represent the school	Sport activities	● Given	Mok - Duplicate, M	29/03/2023
Y11 Catch up tutoring	Tutoring consent	● Given	Mok - Duplicate, M	29/03/2023
Duke of Edinburgh	Educational visit	● Given	Mok - Duplicate, M	29/03/2023

Consent can be given or withheld at any time if your circumstances change, and the school can see any changes made to ensure these are updated in their records. Parents can see if a consent has been requested from both parents/guardians or from the students, as well as the date these were last modified.